



**Wheat Belt Public Power District
Board of Directors**

POLICY

Subject: Payment Responsibility			Policy No. C-7
Original Issue: Unknown	Last Review: 03-04-16	Last Revised: 03-23-12	Page 1 of 1

Wheat Belt Public Power District shall, provide electrical service to the property owner(s) of record or to a tenant if requested. Tenant(s) must provide proof of occupancy through a signed and notarized tenant/lease agreement by landowner or agent. As the owner(s) of the property to which service is provided, or the legal tenant(s) said individual(s), partnership(s), corporation(s) or estate(s) shall be responsible for all debts due Wheat Belt Public Power District for service supplied.

Unless otherwise requested, property owners will retain ownership of the account. As a convenience to the property owner(s), Wheat Belt Public Power District will forward duplicate statements for service to the lessee or renter of such property, but in no case, will such a duplicate statement relieve the property owner of the primary payment responsibility. If the property owner does not wish to receive the duplicate statement, an indemnification form needs to be signed. As an additional service, Wheat Belt Public Power District will provide reasonable assistance to a property owner in collecting past due or delinquent accounts from a lessee or renter before the service is disconnected and/or service facilities removed.

Should a landowner refuse responsibility for primary payment on a residential account occupied by a tenant, refuse to sign a contract giving us the right to file the contract, or the legal tenant wishes to have a personal private account, the account will be reclassified. Accounts will be subject to a deposit of no less than two months (occupied) highest usage. If an account is new or a customer feels the previous customer's usage is substantially higher or lower than what that customer believes his usage will be, the customer may request that the mean monthly usage for that rate class be used. (This figure will be calculated on the prior year's data and rounded to the nearest 100 kWh.) At the end of a twelve-month occupied period, the account will be reviewed for actual usage. If there is a substantial difference (one-third or more), the deposit will be adjusted. The deposit will remain on account without interest, and will be refunded only upon transfer of service. Wheat Belt Public Power District will refund the deposit upon final billing and payment within a thirty day period. The deposit will be refunded to the customer of record. The landowner will not have any right to monies collected from a tenant's electrical deposit on account.

_____, President Date: _____