



**Wheat Belt Public Power District
Board of Directors**

POLICY

Subject: Work on Customer's Premises			Policy No. C-4
Original Issue: Unknown	Last Review: 02-21-18	Last Revised: 02-21-18	Page 1 of 1

In cases of emergency or extreme storm damage, Wheat Belt employees may use their own discretion as to the extent of assistance to give a customer on the customer's side of the meter.

Wheat Belt recognizes the need of its more rural customers for assistance in doing minor electrical work in their homes and around their farms, and the difficulty and expense of obtaining licensed electricians to do such work. Wheat Belt Public Power District will not compete for electrical work "on the customer's side of the meter" against local licensed electricians, but will assist its customers as much as possible, as time and scheduled work loads permit, with minor maintenance work on the customer's side of the meter.

Electrical work that can be legally done without an electrician's license has been identified by the state electrical board - this is predominantly replacement and maintenance type work. Wheat Belt employees will not perform any functions that are licensed electrician's work unless the employee(s) possesses an electrician's license.

Such work may be performed by Wheat Belt employees subject to the following:

1. Crews are in very close proximity to the customer. (Three miles or less)
2. Availability of time to do the work. The work should not run the employee(s) into overtime.
3. That all other scheduled work for that day has either been completed or can be completed without incurring any overtime.
4. Travel time will not be charged, but a wage offset of the employees current wage plus 10% per working hour, per employee, will be charged the customer for labor, by separate invoice.
5. Obtaining replacement/repair parts or material will normally be the responsibility of the customer prior to the Wheat Belt employees arriving on site.
6. Work shall be performed for Wheat Belt customers only.
7. No work will be permitted if it violates applicable codes (National Electric Code, Safety Code, etc.).

Job coordination will be the responsibility of the Operations Manager.

_____, President	Date: _____
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